



Early Completion Option (ECO) Calendar Teacher Induction Program (TIP) 24-25

Office Hours: To drop in or sign up for an appointment, see [here](#)

Orientation

There are two options for orientation, *synchronous* or *asynchronous*. While it is most beneficial to be in community, we offer an asynchronous option in the event that you are unable to attend the date of the synchronous option. **An orientation to the Reach teacher induction program (TIP) is mandatory.** Both options will require a submission to Canvas, our online learning platform before you can be matched with a mentor.

Required Event (Choose ONE)	
Synchronous	<p>Date: Tuesday, August 13, 2024 Time: 5:00-7:00 pm Location: Zoom <i>*Orientation Notes due to Canvas no later than 8/31/24</i></p>
Asynchronous	<p>Date: ASAP, but no later than August 31, 2024 Location: Canvas <i>*The asynchronous option will consist of a screencast and accompanying guided notes which will need to be submitted to Canvas no later than 8/31/24</i></p>

<u>Submission Deadline</u>	<u>Learning Task</u>	<u>Artifacts to Submit to Canvas</u>
8/31/2024	Orientation	<ul style="list-style-type: none"> ● Guided Notes ● Candidate Agreements
9/22/2024	ECO Application Due *	<ul style="list-style-type: none"> ● ECO application ● Teaching Practice Evidence
9/22/2024	ILP (To be submitted with ECO Application)	<ul style="list-style-type: none"> ● ILP Document ● Mentor’s Observation Notes (CSTP co-assessment)
11/3/2024	Inquiry Cycle 1	<ul style="list-style-type: none"> ● Inquiry Cycle 1 Document ● Mentor’s Observation Notes (Culture Investigations)
1/19/2025	Inquiry Cycle 2	<ul style="list-style-type: none"> ● Inquiry Cycle 2 Document ● Evidence of Growth ● Mentor’s observation notes (pre-inquiry observation) ● Mentor’s observation notes (post-inquiry observation)

1/26/2025	Mid-Year Surveys	<ul style="list-style-type: none"> • No Canvas submission • Survey will be emailed to your Reach email, and completion will be reflected in Canvas
1/26/2025	Mid-Year Mentor Meeting Log Check	<ul style="list-style-type: none"> • Mentor Meeting Log Spreadsheet uploaded to Canvas reflecting a minimum of 15hrs
5/4/2025	Inquiry Cycle 3	<ul style="list-style-type: none"> • Inquiry Cycle 3 document • Evidence of Growth • Mentor's observation notes (pre-inquiry observation) • Mentor's observation notes (post-inquiry observation)
5/25/2025	Year 1 Mentor Meeting Log documenting 30hrs	<ul style="list-style-type: none"> • Mentor Meeting Log Spreadsheet uploaded to Canvas reflecting a minimum of 30hrs
5/25/2025	End of Year Survey	<ul style="list-style-type: none"> • No Canvas submission • Survey will be emailed to your Reach email, and completion will be reflected in Canvas

*Request access to the ECO application by emailing induction@reach.edu no later than August 31.