



Verification of Basic Skills Requirement Form

Please complete this form if you have satisfied the Basic Skills Requirement through coursework, or a combination of coursework and examination. If you already have passing scores for the CBEST exam for Reading, Writing, and Math or qualifying SAT/ACT/AP/out-of-state exam scores then you do *not* need to complete this form. Please attach a copy of your passing scores to your application.

Directions:

- A description of qualifying coursework and examinations can be found [here](#).
- Courses must have been completed with a grade of B- or better.
- Courses must be degree-applicable. Degree-applicable courses taken at the community college level may be used.
- Courses must be at least 3 semester units or 4 quarter units.
- Please send all relevant *official* transcripts electronically to intern@reach.edu or mail a sealed copy of your official transcripts to:

***Reach Institute for School Leadership
1221 Preservation Park Way, Suite 100
Oakland, CA 94612***

Name

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First

Middle

Last

The applicant has completed the following coursework to meet the Basic Skills Requirement: **Reading, Writing, and Math.**

Institution	Course Name & Number	Semester/Year Taken	Grade



The applicant has completed the following examination to meet the Basic Skills Requirement:

Examination	Score	Date Passed

The applicant has completed a combination of the following options to meet the Basic Skills Requirement: **Reading, Writing, or Math and Examination.**

Institution	Course Name & Number	Semester/Year Taken	Grade

Examination	Score	Date Passed

For Internal Use Only: Final Evaluation Determination